



# DRAGON BOAT TEAM MEMBERSHIP AND PRACTICE AGREEMENT

For Use of a Dragon Boat Owned or Managed by FCRCC

**THIS AGREEMENT** is effective as of the \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_ (the “**Effective Date**”), by and between the **False Creek Canoe Society** (also known as the “**False Creek Racing Canoe Club**”, or “**FCRCC**”), having an office at the False Creek Community Centre (the “**FCCC**”), 1318 Cartwright Street, Vancouver, British Columbia V6H 3R8, and:

<i>Team Name:</i>					
<i>Name of Team Representative:</i>					
<i>Address:</i>					
<i>City:</i>		<i>Province:</i>		<i>Postal code:</i>	
<i>E-mail:</i>		<i>Evening Phone:</i>		<i>Daytime Phone:</i>	

(the “**Team**”, represented by its authorized “**Team Representative**”).

**WHEREAS** the Team desires to become a Dragon Boat Team Member of FCRCC, or to renew a current Membership, and to use a Dragon Boat owned or managed by FCRCC at specified times on specified days (the “**Practice Slots**” or “**Practices**”) for the purpose of training in Dragon Boat paddling or racing, over a specified time span (the “**Active Season**”);

**AND WHEREAS** FCRCC maintains a fleet of Dragon Boats for such purposes, on Granville Island, Vancouver, British Columbia;

**NOW THEREFORE**, in consideration of the premises and mutual covenants set out in this Agreement and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties agree as follows:

## 1. GENERAL TERMS

- 1.1. This Agreement shall commence on the Effective Date and remain in full force and effect until \_\_\_\_\_ [Insert Date], unless earlier terminated under this Agreement.
- 1.2. FCRCC and the Team may renew this Agreement on such terms as may be mutually agreed.
- 1.3. The rules and regulations defined in this Agreement will be enforced by FCRCC staff, Executive, and appointed supervisors. Any individual identified as, or known to be, such an authorized FCRCC representative has the authority to enforce these rules and regulations.

### 1.4. Team Roster

- a) The Team agrees to provide FCRCC with a Team Roster (the “**Roster**”) listing all

Team Rep Initials: _____
-----------------------------

individuals who will be participating in the Team's Practices in any capacity, including but not limited to paddling, steering, calling/drumming, coaching, or operating a Coach Boat.

- b) The Team must provide a Roster before commencing Practices. The Team may make changes to the Roster at any time. If a change is made, the Team agrees to inform FCRCC within a reasonable time period.
- c) The Team agrees to ensure that each individual listed on the Roster has submitted an FCRCC Individual Membership Form and signed Waiver to FCRCC.
- d) FCRCC may, from time to time, audit a Team Practice to verify that all the individuals participating in the Practice are listed on the Roster.
- e) The maximum number of paddlers on the Roster is 30.

**1.5 Full-Member Team:** a group of twenty (20) or more Individual Members of FCRCC in the Active Season who have formed a Dragon Boat Team (the “**Basic Twenty**”) may apply for Full-Member Dragon Boat Team status, under the following conditions:

Additional paddlers to the Basic Twenty, and the Coach, Steersperson & Caller must be either Individual or Associate Members of FCRCC.

- An exception may be made, at the discretion of the FCRCC Executive, for the Coach, Steersperson(s) and/or Caller, if they never paddle for the Team, and they do not use any FCRCC equipment aside from the Dragon Boat & associated equipment (steering oar, drum, safety gear, etc.). In this circumstance, the affected Coach, Steersperson(s) and Caller must complete, sign and submit the FCRCC Individual Membership Form and Waiver.
- Team Members in the Basic Twenty of any Full-Member Team may not be simultaneously included in the Basic Twenty of any other Full-Member Team.
- Full-Member Teams will register to participate in races as FCRCC teams.

**1.6. Fees<sup>1</sup>** GST is included in all prices<sup>2</sup>

a) Adult Teams per boat:

Practices/Week	Jan 1 <sup>st</sup> – Dec 31 <sup>st</sup>	Jan 1 <sup>st</sup> to June 30 <sup>th</sup>	July 1 <sup>st</sup> to Oct 31 <sup>st</sup>
1	\$1560	\$1260	\$660
2	\$2100	\$1590	\$840
3	\$2640	\$2160	\$1200

b) Junior Teams (all paddlers 18 or under) and Senior Teams (all paddlers 55 or over), if using Practice Slots only on weekdays, and starting before 5:40 PM per boat:

Practices/Week	Jan 1st – Dec 31st	Jan 1st to June 30th	July 1st to Oct 31st
1	\$660	\$480	\$300
2	\$1020	\$720	\$420
3	\$1200	\$960	\$660

c) There are no Fees for Full-Member Dragon Boat Teams.

<sup>1</sup> Fees are set annually at the FCRCC AGM; the above fees are current as of the October 2016 AGM.

Team Rep Initials: _____
-----------------------------

- d) All teams, excluding Full-Member Dragon Boat Teams, will pay a minimum fee of \$100.00 per boat per annum to cover administrative costs.
- e) Before the Team's first Practice, the Team must submit to FCRCC a completed and signed copy of this Agreement, and a non-refundable deposit of 50% of the applicable Fees. This is completed on line at the time of registration of the team.
- f) The balance of the Team's Fees must be paid by March 15th of the Active Season.
- g) FCRCC may terminate a Team's or an individual's paddling privileges for failure to pay the Team's Fees in full, or for individual or Team misconduct.

**1.7. All Dragon Boat Team Memberships include:**

- a) The use of one FCRCC Dragon Boat & associated equipment, Dragon Boat Paddles and Personal Flotation Devices, during the specified Practice Slots over the Active Season.
- b) Two free single Practice Slots during the Active Season, and additional single Practices thereafter at \$50 each, on an as-available basis. All practices must be booked in advance<sup>3</sup>.
- c) The use of one FCRCC Coach Boat during the specified Practices, on an as-available basis. The coach boat must be booked in advance.
- d) The use of the FCRCC's ERG machine in the West shed at the FCCC. The ERG is available for individual use on a first-come first-serve basis. If using it as a group, it must be booked in advance.
- e) The use of the facilities of the FCCC, including the change rooms, lounge and fitness center (the per-use fee for the latter will be at the special FCRCC discount).
- f) Membership as Dragon Boat Members in FCRCC for each person on the Team Roster who is not an Individual Member of FCRCC.

**1.8 Full-Member Dragon Boat Team Memberships also include:**

- a) Up to three Practice Slots per week (subject to all normal Practice Slot booking rules and procedures).
- b) Single Practice Slots are at no charge. All must be booked in advance.
- c) Access to FCRCC's OC6 Outrigger Canoes during non-Program times, which must be booked through the FCRCC Program Coordinator. All paddlers must have completed an introductory outrigger program or otherwise have proven their ability to paddle and care for an OC6, to the satisfaction of FCRCC.
- d) **The club strongly encourages members and teams to join existing FCRCC Outrigger Programs;** contact [outrigger@fccrcc.com](mailto:outrigger@fccrcc.com) for more information.

---

<sup>3</sup> All boat & equipment bookings must be done through the FCRCC Office

Team Rep Initials: <hr style="width: 80%; margin: 0 auto;"/>
---

- e) The use of FCRCC Marathon Canoes and the OC2 stored in the West shed at the FCCC. Individuals may use these boats on a first-come first-serve basis. If using them in a group, they must be booked in advance.

Team Members using the Marathon Canoes or the OC2 must complete an orientation session before using the boats for the first time. Contact [programs@fcrcc.com](mailto:programs@fcrcc.com) to arrange a session.

**1.9. Fee Discount.** A team which has one or more Individual Members of FCRCC on its Roster is eligible for a 5% discount on Team fees, per Member. To obtain the discount:

- a) The Team's Roster must be submitted no later than March 8th of the Active Season, with the FCRCC Individual Members indicated on that.
- b) FCRCC will verify that the indicated people are currently Individual Members in good standing of FCRCC, and that those people are not listed on the Roster of any other Team which has previously obtained the discount. FCRCC will then calculate the applicable discount & apply it to the Team's fees, determine the balance owed to FCRCC (or to the Team, if the discount is more than 50%), and inform the Team Manager of that final amount.
- c) The Team must pay the final amount no later than March 15th of the Active Season.

**Dragon Boat Clean Up.** Every team will be responsible for tidying the Alder Bay east shed (where the DB equipment is stored) once during the season. This is a quick task involving sweeping out leaves and debris, picking up garbage and hanging any paddles and life-jackets that have been left around. The Dragon boat representative will contact each team representative to schedule their teams time for clean up.

## 2. PRACTICE RULES

### 2.1. Authorized Activities

- a) Dragon Boats may be used for crew practices, races, or other authorized activities only. In particular, use of any FCRCC boats to view fireworks displays or other public events is strictly prohibited.
- b) No Dragon Boat may be paddled or otherwise taken West of the Granville Street Bridge.
- c) Drumming during practices is only permitted in the area of False Creek East of the Cambie Street Bridge.

### 2.2. Dock Logistics

- a) Teams will warm up and prepare for practice away from the dock area in order to avoid congestion on the docks.
- b) It is expected that Teams will leave the dock promptly at the beginning of their assigned Practice time, and return to the dock (boat tied up and paddlers out of the boat & off the dock) by the scheduled end of their Practice.

Team Rep Initials:

\_\_\_\_\_

- c) All Dragon Boats are moored on the West side of the Alder Bay dock.

Teams will move the dragon boats from moorage on the west side Alder Bay dock to the north, south and east sides of the dock to load and immediately depart for practice, and upon return to the dock, to unload only. After practice boats will be returned immediately to west dock moorage. **Dragon boats may not be tied up on the north, south and east sides of dock while not in use** by the teams participating in practices, events and clinics. North, south and east sides of the dock must remain free for small boat use by FCRCC members and FCCC program use.

- 2.3. Special Events.** With as much notice as possible, FCRCC may cancel any scheduled Practice, in the event of conflict with any regatta held or supported by FCRCC. No monetary compensation will be made for any Practices cancelled due to conflict.

Traditionally, FCRCC provides dragon boats for the following regattas:

- The FCRCC Spring Regatta and the False Creek Women's Regatta in May (one day each)
- The Rio Tinto International Dragon Boat Festival in June (all weekend)

Any cancelled Practice can be rescheduled if a request is made within a week of the cancelled Practice, and if it is feasible to do so.

### 3. SAFETY and EQUIPMENT USAGE RULES

- 3.1.** Teams are required to familiarize themselves with and observe the Safety and Equipment Usage Rules in this Agreement. The agreement is posted on the FCRCC web site, and may be updated from time to time.
- 3.2.** No more than the maximum carrying capacity of the Dragon Boat may be in the boat at any time:
- 20 paddlers plus Steer, and Caller or Coach, in a BUK
  - 24 paddlers plus Steer, and Caller or Coach, in a standard 6/16
  - or as limited by the number of paddler benches, or other factors
- 3.3.** A certified Steersperson must be steering the Dragon Boat, during all Practices and races.
- Contact the FCRCC Office for information on obtaining steering certification.
- 3.4.** In accordance with Transport Canada Maritime regulations (refer to the TC Safe Boating Guide), there must be **one (1) Personal Flotation Device (PFD) per person in the boat at all times.** PFDs must be worn at all times during winter paddling months (October 15th to April 15th) and when it is dark. **This applies to ALL paddlers, regardless of skill level.**
- PFDs and paddles are located in the Kayak shed (East of the tennis courts).

Team Rep Initials:

\_\_\_\_\_

These are available to all Team Members during their Practices, and must be returned to the shed after Practice and stored in the designated areas: paddles in the racks, and PFDs hung up on the hangers.

- 3.5. Lights meeting the applicable Transport Canada regulations are mandatory for all Practices between Dusk and Dawn. The Steersperson is responsible for having such lights on his/her Dragon Boat, and the operator of the Coach Boat is responsible for having such lights on that.

- Suitable lights are provided by FCRCC, located in the Kayak shed.
- Teams are encouraged to provide their own TC-approved lights.

- 3.6. A Safety Kit meeting the applicable Transport Canada regulations must be carried on Dragon Boats & Coach Boats, during Practices.

- Suitable Kits are provided by FCRCC, located in the Kayak shed.
- Teams may also use their own TC-approved Kits.

### 3.7. Coach Boat & Motor

- a) **Coach Boat operators must have a valid Transport Canada Pleasure Craft Operator's Card ("PCOC"); a photocopy of this must be submitted to the FCRCC Office prior to using any motorized boat.**

- b) No person shall operate a Coach Boat and the video camera at the same time. It is recommended that there be a spotter in the Coach Boat, in addition to the boat operator, when it is being used before Dawn or after Dusk.

- c) The Coach Boat & Motor must be put back in their respective storage lockers or at our Marina location after Practice, with their anti-theft mechanisms engaged.

- A Team may leave their Coach Boat moored at the Alder Bay dock if they have identified and contacted a team waiting on-site (or near the False Creek Community Centre), and which is assigned that boat for the following Practice Slot.

- d) The Motor **MUST** be properly flushed after every use, before it is put back in storage.

- Teams not adhering to this rule will lose Practice privileges, and may be charged for the costs of repairing a seized Motor.

- If an orientation session on how to use the Coach Boat and/or on flushing the Motor is needed, contact the Equipment representative ([equipment@fcrcc.com](mailto:equipment@fcrcc.com)).

### 3.8. Security

- a) FCRCC will issue two keys to each Team, for opening the equipment sheds. Teams are required to ensure that the sheds are either locked, or are being accessed by other FCRCC Members, before leaving the shed.

- Failure to ensure the security of FCRCC equipment may result in the loss of paddling privileges.

### 3.9. Care of Equipment

Team Rep Initials:

\_\_\_\_\_

- a) If there are any deficiencies in a boat or any equipment, it must not be used for a practice session, and FCRCC's Repair staff (repairs@fcrcc.com) must be notified immediately. This also applies for equipment damaged during a practice session.
- b) Marathon and Outrigger Canoes used by individual paddlers must be rinsed and drained before being placed back on the boat racks.

### **3.10.False Creek Community Centre**

- a) While using FCCC facilities, all normal FCCC rules must be followed – in particular, the fireplace lounge must not be used for a meeting or team assembly room.
  - Teams wishing to use a meeting room at the FCCC can submit a booking request via the FCRCC Office, in order to benefit from the discounted rate available to FCRCC.
- b) The Community Centre may offer discounts to FCRCC Members for access to the fitness room or various programs. Check with the Community Centre to get the current information.
- c) Store your dragon boat paddles in the available bins while using the FCCC.

### **FCRCC Correspondence**

The individual that registers the Dragon boat team on line in the Thriva system, will be the person that receives all Club correspondence that is directed to Dragon boat teams. It is the expectation of the Club that this information will be relayed on to the individual dragon boat team members. Only members identified individually in the Registration system are on the correspondence list.

### **Selection of practice times**

When choosing your practice times, choose from the DB practice times listed below:

8:00 am to 9:45 am, 8:15 am to 10:00am, 10:00 am to 11:45 am, 10:15 am to noon, Noon to 1:45 pm, 12:15 to 2:00 pm, 2:00 pm to 3:45 pm, 2:15 pm to 4:00 pm, 4:00 pm to 5:45 pm, 4:15 pm to 6:00 pm, 6:00 pm to 7:15 pm, 6:15 pm to 7:30 pm, 7:30 pm to 8:45 pm, 7:45 pm to 9:00 pm

Team Rep Initials:

\_\_\_\_\_

## TEAM INFORMATION

<i>Category</i>			
<input type="checkbox"/> Adult	<input type="checkbox"/> Junior	<input type="checkbox"/> Senior	<input type="checkbox"/> Full Member

<i>Active Season</i>		
<input type="checkbox"/> January 1 <sup>st</sup> – December 31 <sup>st</sup>	<input type="checkbox"/> January 1 <sup>st</sup> – June 30 <sup>th</sup>	<input type="checkbox"/> July 1 <sup>st</sup> – October 31 <sup>st</sup>

<i>Practice Frequency</i>		
<input type="checkbox"/> 1 per week	<input type="checkbox"/> 2 per week	<input type="checkbox"/> 3 per week

### Practice Slots Requested

Day	Time	Start Date

### Practice Slots Assigned *(if different)*

Day	Time	Start Date

### Team Contacts

Position	Telephone	Name	E-Mail	Waiver?	FCRCC Member?
<i>Manager</i>					
<i>Coach</i>					
<i>Captain</i>					
<i>Steer #1</i>					
<i>Steer #2</i>					
<i>Other</i>					

Team Rep Initials: _____
-----------------------------



**TEAM ROSTER** \_\_\_\_\_ (Team Name)

Paddler	Name	Waiver?	FCRCC Member?
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			
16			
17			
18			
19			
20			
21			
22			
23			
24			
25			
26			
27			
28			
29			
30			

*(if necessary, make copies of this page, fill in names & information as needed, and attach to the Agreement)*

Team Rep Initials:  
\_\_\_\_\_

THE TEAM REPRESENTATIVE CONFIRMS THAT HE OR SHE HAS READ THIS AGREEMENT BEFORE SIGNING IT, UNDERSTANDS THE TERMS AND CONDITIONS HEREOF AND THAT THIS AGREEMENT IS A LEGALLY BINDING CONTRACT. IF THE TEAM REPRESENTATIVE HAS ANY QUESTIONS CONCERNING THE CONTENT OF THIS AGREEMENT, THE TEAM REPRESENTATIVE ACKNOWLEDGES THAT HE OR SHE SHALL HAVE CONSULTED A LAWYER FOR INDEPENDENT LEGAL ADVICE.

IN WITNESS WHEREOF FCRCC AND THE TEAM REPRESENTATIVE HAVE EXECUTED THIS AGREEMENT AS OF THE EFFECTIVE DATE.

**FALSE CREEK CANOE SOCIETY**

by its authorized signatory:

\_\_\_\_\_

Print Name: \_\_\_\_\_

Print Title: \_\_\_\_\_

**TEAM**

by its authorized signatory, the **TEAM REPRESENTATIVE**:

\_\_\_\_\_

Print Name: \_\_\_\_\_

<b>FOR OFFICE USE ONLY</b>	
Deposit: _____	Received (date): _____
<b>Total Fee:</b> _____ <i>(Including applicable discounts)</i>	
Balance: _____	Received (date): _____
Keys given to: _____	
Roster received (date): _____	
Waivers received (date): _____	

Team Rep Initials:  
\_\_\_\_\_